

UC guidelines for inactive prospective shared print initiatives

Background

UC Libraries established a wide range of collaborative collecting pilots and projects for print monographs and serials in the late 1990s and early 2000s. Many of these agreements have lapsed, but the collections assembled under them remain valuable to UC Libraries and its partners.

The following guidelines are a reference for decision-making around collections committed for retention under now inactive prospective shared print initiatives.

Guidelines

1. UC Libraries are not obligated to continue to collect content per these agreements (i.e., a campus may cancel subscriptions for titles or series and cease collecting the content)
2. UC Libraries are responsible for continuing to retain the content they have *already* collected as part of these agreements
 - a. UC Libraries are encouraged to update records for these collections per established UC and national standards for identifying shared print commitments
 - i. Please see the [UC Disclosure Guidelines for Journals](#). For monograph commitments, practices may vary.¹
 - b. UC Libraries may transfer the content in these collections to the SLF, if desired
 - i. If there are already copies in the SLF persistent collection, the depositing campus should request that the commitment is transferred to the SLF copy and then withdraw their copy
3. Where to find agreements for inactive shared print initiatives
 - a. <https://cdlib.org/services/collections/sharedprint/programs-and-initiatives/agreements-and-mous/>

Questions? Please contact the [CDL Shared Print Team](#).

¹ In all cases, please [set the Alma retention note](#) and include a 583\$f with the value 'UCL Shared Print'. Generally, the MARC 583 field in the holdings record is the preferred method for disclosing shared print monographs. It is the method recommended by [HathiTrust](#), [OCLC](#), and the [Shared Print Partnership](#). However, institutions do not always wish to create holdings records for monographic items. In these cases, a library might choose to make the 583 note in the bibliographic record.