

# Archive Types & Requirements

Two major hallmarks of the WEST program are the risk analysis that drives a large part of decision making around what journals are added to the collection, and the risk mitigation efforts that are an integral part of the archiving process. The WEST Collections Model defines levels of risk posed to journals and sorts them into Archive Types, which act as a shorthand for the risk level. The Archive Type of a journal also describes the activities that are undertaken as part of the archiving process to mitigate those risks.

Archive Type	Risk profile	Validation	Gap Filling	Disclosure	Archiving Members
<b>Bronze</b>	<b>Low risk:</b> print & electronic full text, some with digital preservation (e.g. CLOCKSS)	Not required	Not required (gifts/transfers accepted)	Batch loaded, LHRs w/ 583 fields	Archive Holders Archive Builders
<b>Silver</b>	<b>Moderate risk:</b> print with selected text access through databases	Volume-level Completeness Summary holdings updated	Yes (active gap filling)	LHRs w/ 583 fields, + outcomes of validation	Archive Builders
<b>Gold</b>	<b>Higher risk:</b> print with electronic abstracting or indexing or no electronic coverage at all	Issue-level Completeness and condition Summary holdings updated	Yes (active gap filling)	LHRs w/ 583 fields, + outcomes of validation	Archive Builders