Step 1 Exit from public interface



Step 2 Login as administrator*. Logins in on the next page. Once login, enter User Center

	University of california,	Welcome!	User Center	Exit	English -
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Step 3 Go to Full Text Approval Status to select request to review, BUT do not approve online, for it does not take foreign credit card payment.

國全国採利索引				Welcome! , University of california User Center 文፵ Shopping Cart:0 Item(s)				
Home Literature Search +	Literature Navigation Image	Search User Center						
User Center	Full Text Approval State	us		Select All	4 Submit to the Shopping Cart	🛇 Disapprove 🛛 📿 Search 💧 📥 Clea		
esource Center	Full Text Sta	atus: Not Limited	• Approval Status:	Not Limited •	Submitter:			
v Resources	Article 1	Title:]			
ill Text Status	Request D	Jate:]					
ll Text Approval Status	Article Tit	tle User Submission Dat	e Organization Submission Da	t Submitter	Approval Status	Full Text Status		
II Text Request Settings	0	2019-12-05		DonCPrice	Unchecked by Organiza	tion Full Text Available		
arch History sh Specific Titles	□ (東朝鮮企園発事由大中) 利金大中死)	:東朝鮮草方華 2019-10-07 州		Xiaopeng Lan	Unchecked by Organiza	tion Full Text Unavailable		

Step 4 Rather, each campus arrange a deposit with Shanghai Library first. Every time receive a request, email the article information to its sales rep. Ms. Lorelei Dai <u>mfdai@libnet.sh.cn</u>, who will arrange to send the article by email, if available. The cost is deducted accordingly. *for campus login, please contact the resource liaison Ying Zhang at <u>yingz@uci.edu</u>